

## THE GENERAL PRACTICE LEARNING ENVIRONMENT

# Prepare Your Practice

Below is an overview of the process, which includes all the tools and strategies, to help you structure the learning environment so you can prepare your practice for the quality teaching of GP registrars.

### Steps to prepare your practice



### The resources you need:

- **Learning Environment Pack:** Obtain everything you need to prepare your practice.
- **Learning Environment Health Check:** identify opportunities and obtain 'plug-and-play' solutions.
- **New Supervisors webpage:** Explore the top five tasks for effective supervision.
- **Before the Registrar Starts:** From two months out to four weeks in, have you got everything covered?
- **Learning Environment Toolkit:** Browse the range of available resources - templates, tools, and methods.

### Why is structuring the learning environment important?

It helps you prepare your practice for quality teaching and learning. [Published research](#) from the GP supervisor leadership group indicates that a structured learning environment:

- Helps both the supervisor and registrar utilise the whole context to promote learning.
- Provides universality and flexibility, which can support all types of learners, across diverse general practice settings.
- Provides a way to regularly appraise the quality of the learning environment and make ongoing improvements and adjustments.
- Complements existing accreditation requirements and can be used as an accreditation quality improvement activity.
- Makes going through any accreditation or review process much easier.
- Guides organisations like GPSA, RTOs, and the Colleges, in the development of resources to better support quality GP teaching and learning.



## Who will most benefit from this process?

The range of resources, tools, and strategies are particularly applicable for new teaching practices and new supervisors. The self-assessment tool can be utilised to identify opportunities, fill gaps, and comprehensively structure, build, and maintain a best practice learning environment.

## What is covered to help prepare your practice?

GPSA can help training practices to:

1. Utilise best practice contracts, employment terms, and position descriptions where teaching and learning roles and competencies are described.
2. Develop mechanisms to promote ongoing learning.
3. Meet industrial relations and work, health, and safety obligations as well as providing resources for quality teaching and learning.
4. Get the most out of your training partnerships and develop strong, communicative, and productive relationships.
5. Provide effective feedback with the right tools and methods such as conducting and recording performance management and pastoral care discussions where one separates performance management from clinical supervision.
6. Know what infrastructure and resources you need to provide, to enable quality learning for your registrar.

### The six elements which describe a best practice **GP learning environment**

